

SAUBLE TOWNSHIP BOARD

MEETING MINUTES

May 12, 2025

CALL TO ORDER: 6:00 pm

MOMENT OF SILENCE/PRAYER

PLEDGE OF ALLEGIANCE:

ROLL CALL: Mary Ann Nugent-present, Gail Raad-present, Beth Acker-present, Bill Rodgers-present, Tracy Baker-present.

Agenda: Raad motion to add to agenda under New Business “Compatible Renewable Energy Zoning Ordinance” with a second from Baker. All in favor. Motion carried.

MINUTES:

Acker motion to approve the April 14, 2025, board meeting minutes with a second from Nugent. All in favor. Motion carried.

Board Reports:

- **Supervisor:**

- The Lake County Township Officer Association meeting on Thursday, April 24, 2025, at 7 P.M. at Cherry Valley Township.
- Distributed three flyers: Kids Safety Day, Baldwin’s Pure Markette, Free Medical Clinic in Big Rapids.

- **Clerk:**

- Accredited as clerk for the next 2 years.
- Training tidbits online from eLearning.
- August 5, 2025, Mason Co. Eastern School Election – will try to consolidate as only two voters.
- Training Ann Baker as I will be on vacation for 3 weeks in July.
- UHY Audit cost \$9875.00

Nugent motion to approve bills and payroll with a second from Rodgers. All in favor. Motion carried.

- **Treasurer:**

- Read balances in the township funds.

Nugent motion to accept and approve treasurer’s report as presented with a second from Baker. All in favor. Motion carried.

- **Trustees:**

Dignitary Reports:

Gary Nugent, Chairperson for the Fire Board: Sauble had two (2) medical & two (2) non-medical (fire). YTD is one hundred four (104).

Gary Nugent, SEE Fire Support: Nothing to report.

County Commissioner, Mike Seroczynski: Lake County Magistrate resigned. GEO no updates. Narcan boxes to be placed in Sauble Township. County will be responsible for stocking – board will vote at June meeting.

Lake County Sheriff, Richard Martin: Not present.

Lake County Road Commission: Not present.

Assessor, Greg Barnett: July Board of Review is scheduled. No updates on Pleasant Acres Trailer Park with MI Tax Tribunal.

Planning and Zoning: Two (2) vacancies.

Zoning Board of Appeals: Three (3) vacancies available

Board of Review: Two (2) vacancies available.

Zoning Administrator: Bob Hall is present. Has issued 5 land use permits. Increase in calls.

Community Garden: Deweys plotted the garden spaces. Will plant 10% more corn this season. Community Garden expenses were distributed to each board member. \$71.99 balance remaining from Gerber Foundation.

Unfinished Business:

- **PLANNING COMMISSION UPDATE**

- Nugent stated that board members should reconsider appealing zoning. Not being fiscally responsible as the cost to write was \$15,000 and many months were spent to revise.
- Attorney Richard Wilson will write the ordinance repealing the zoning ordinance. Will also write the public hearing notification. Published in the Lake County Star prior to June 14th. Mary Ann Miller will be the contact person on the hearing notice. Postcards will be mailed to all residents. Cost has been budgeted.

- **POLICY MANUAL WORK**

- Board Meetings: 2.14 through 2.23 – All board members stated they read revised policy.

Nugent motion to approve Policy 2.1 through 2.23 with a second from Baker. Roll call vote: Rodgers, yes; Raad, yes; Nugent, yes; Acker, yes; Baker, yes. All in favor. Motion carried.

- Ethics Policy 3.1 – 3.53 will be reviewed at the June board meeting.

- **Township Improvement Quotes**

- Playground mulch – quote from MI Wood Fibers in the amount of \$1566.50
 - Jim Sharp presented the mulch quote to Faith Fellowship. They will contribute to the expense.
 - Mike Seroczynski will donate \$200 to the playground fund.
 - Baker mentioned funds from the Gerber Foundation.
- Parking Lots & BB/PB court reseal. Quote from Brian's Seal Coating.

Raad motion to approve the proposal from Brian's Superior Sealcoating at a cost not to exceed \$3700 to sealcoat township hall and fire department lots and stripe both lots. Second from Nugent. Roll call vote: Rodgers, yes; Raad, yes; Nugent, yes; Acker, yes; Baker, yes. All in favor. Motion carried.

- Pavilion Electrical

Nugent motion to approve the proposal received from Rick Kortman to install lighting in pavilion area at a cost not to exceed \$2700 with a second from Raad. Roll call vote: Rodgers, yes; Raad, yes; Nugent, yes; Acker, no; Baker, yes. Four in favor, one objection. Motion carried 4 to 1. Mr. Kortman will be contacted after the camera installation is completed.

- Brooks Security
 - Nugent will contact Brooks for a quote.

- **Large Item Clean-up, Saturday, July 12, 2025, at Eden Township from 9 am to 12 pm.**

- Volunteers are needed.
- Boy Scout troop – do not have the current address to mail check after working clean-up.
- Food for Boy Scouts & leaders
 - Acker should consider applying for a debit card from LOSB.

New Business:

- **Assessor Greg Barnett is retiring at the end of June 2025.**

- Recommends Jessica Johnson as assessor for Sauble Township.

- **Jessica Johnson, Level 3 assessor, submitted her proposal for assessor services.**

- Jessica is currently working with Greg Barnett. Is familiar with the current 2 MI Tax Tribunal Cases.
- The township board will not be interviewing any other candidates.
- Did not present a contract that details costs for her services.
- Sauble Board will vote at the June meeting once her contract is received.

- **Compatible Renewable Energy Zoning Ordinance**

- MTA recommended adoption of the above ordinance at the LCTOA meeting.
- Sauble Township does not have enough available vacant land to be impacted.
 - Sauble Township will not adopt the ordinance.

- **UHY Audit**
 - All board members were given a copy of the final audit report.
 - Second audit when paycheck/check not cashed.
 - Sales tax is not reimbursed for expenses submitted.
 - All board members were also given the Mika Meyers letter presented to the auditors.
 - Will discuss at the June board meeting.
 - Direct deposit possibility?
 - QuickBooks offers no support if problems occur. Not an option currently.

- **Public Comment:** Three (3) comments from 7:40 to 7:43 P.M.

- **Board Remarks:** Acker asked who will be cleaning the hall in June? Schedule will be Rodgers/June, Baker/July, Raad/August, Nugent/Sept., Acker/Oct.

Adjournment: Nugent motion to adjourn the board meeting at 7:46 PM with a second by Raad. All in favor. Motion Carried.

Respectfully Submitted,

Gail Raad, Sauble Township Clerk