

SAUBLE TOWNSHIP BOARD

MEETING MINUTES

October 13, 2025

CALL TO ORDER: 6:00 pm

MOMENT OF SILENCE/PRAYER

PLEDGE OF ALLEGIANCE:

ROLL CALL: Mary Ann Nugent-present, Gail Raad-present, Beth Acker-present, Bill Rodgers-present, Tracy Baker-present.

Agenda:

Acker motion to approve agenda as presented with a second from Raad. All in favor. Motion carried.

MINUTES:

Acker motion to approve September 8, 2025, board meeting minutes with a second from Baker. All in favor. Motion carried.

Board Reports:

- **Supervisor:**

- **Clerk:**

- EDARP (Electronic Delivery and Return Portal) completed training. Military overseas ballots.
- Received certification for the next 2 years. Nineteen hours of training.
- Wednesday, 10/15, County Clerk meeting regarding 9 days of early voting.
- On Saturday, 10/18, clerk and treasurer will attend treasurer/clerk meeting (10 am to 3 pm) at Chase Twp.
- Porta Jons have been canceled as of November 1, 2025.
- Bolek's Lawncare will mow the lawn prior to Saturday, 10/25/25.
- Ethics policy will be distributed to board members at the November meeting.

Acker motion to approve bills and payroll with a second from Nugent. All in favor. Motion carried.

- **Treasurer:**

- Read balances in the township funds.

Raad motion to accept and approve treasurer's report as presented with a second from Baker. All in favor. Motion carried.

- **Trustees:**

- No comments

Dignitary Reports:

Gary Nugent, Chairperson for the Fire Board: Sauble had six medical. Year to date for all three townships is 248, last year it was 219.

Gary Nugent, SEE Fire Support: Nothing to report.

County Commissioner, Mike Seroczynski: Not present.

Lake County Sheriff, Richard Martin: Not present.

Lake County Road Commission: Don Divis stated that the road commission will receive a substantial amount for roads in 2026. LCRC will have the matching funds with townships in 2026.

Assessor, Jessica Johnson: MTT petition pertaining to Sauble Lakes weed control has been dismissed. New construction field work has been completed. She has issued two PRE's (Principal Residence Exemptions). No updates on Pleasant Acres Trailer Park MTT.

Planning and Zoning: Mary Ann Miller resigned. Three (3) vacancies

Board of Review: Two (2) vacancies available.

Zoning Administrator: Bob Hall will submit an end-of-year report.

Community Garden: Closed for the season.

Luther Library Board: Ann Baker is not present.

Unfinished Business:

- **POLICY MANUAL WORK**
 - Will continue at a later meeting.
- **Trunk-n-Treat Update**
 - Explorers will arrive at 3:30 PM.
 - IATA will send three volunteers.

New Business:

- **RESOLUTION # 09-2025 BOARD OF TRUSTEES 2026 CALENDAR OF MEETINGS**
 - Acker motion to adopt the 2026 annual monthly meeting schedule with a second from Baker. Roll call vote: Nugent, aye; Raad, aye; Acker, aye; Baker, aye, Rodgers, aye. All in favor. Motion carried.
- **RESOLUTION # 10-2025 SAUBLE TOWNSHIP PLANNING COMMISSION 2026 CALENDAR OF MEETINGS**
 - Rodgers motion to adopt the 2026 annual quarterly meeting schedule with a second from Baker. Roll call vote: Nugent, aye; Raad, aye; Acker, aye; Baker, aye, Rodgers, aye. All in favor. Motion carried.
- **RESOLUTION 11-2025 PAUSE COLLECTION OF BIG BASS LAKE SPECIAL ASSESSMENT FOR TAX YEAR 2025.**
 - Acker motion to adopt the collection pause of Big Bass Lake Special Assessment for tax year 2025 with a second from Rodgers. Roll call vote: Nugent, aye; Raad, aye; Acker, aye; Baker, aye, Rodgers, aye. All in favor. Motion carried.
- **TERMINATION OF ROBER HALL AS ZONING ADMINISTRATOR**
 - Raad motion to terminate Robert Hall's employment as Sauble Township zoning administrator due to the repeal of Sauble's zoning ordinance with a second from Nugent. Roll call vote: Nugent, aye; Raad, aye; Acker, aye; Baker, aye, Rodgers, aye. All in favor. Motion carried.
- **HIRING OF ROBERT HALL AS CODE ENFORCEMENT OFFICER (BLIGHT ORDINANCE)**
 - Discussion moved to December meeting.
- **Blight Ordinance**
 - Discussion moved to December meeting.
- **SNOW REMOVAL FOR 2025-2026**
 - Rodgers motion to approve the hiring of Riggs Snowplowing LLC for the 2025-2026 season at a rate of \$47 per shove and \$10 clearing mouth of lot if necessary, with a second from Nugent. Roll call vote: Nugent, aye; Raad, aye; Acker, aye; Baker, aye, Rodgers, aye. All in favor. Motion carried.
- **LCTOA MEETING – THURSDAY, 10/23/25, 7 PM AT PEACODK TOWNSHIP.**
- **SUPERVISOR ABSENCE FOR 11/10/25 BOARD OF TRUSTEES' MEETING**
 - Acker volunteered to be the Moderator for the 11/10/25 Board meeting. Roll call vote: Nugent, aye; Raad, aye; Acker, abstained; Baker, aye, Rodgers, aye. Four in favor with one abstention. Motion carried.
- **Public Comment:** None.
- **Board Remarks:** Thank you to Baker for covering mulch with the tarp. Rodgers will be issued a township hall key.

Adjournment: Raad motion to adjourn the board meeting at 7:01 PM with a second by Baker. All in favor. Motion Carried.

Respectfully Submitted,

Gail Raad, Sauble Township Clerk