

# SAUBLE TOWNSHIP BOARD

## MEETING MINUTES

### September 8, 2025

**CALL TO ORDER:** 6:00 pm

**MOMENT OF SILENCE/PRAYER**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:** Mary Ann Nugent-present, Gail Raad-present, Beth Acker-present, Bill Rodgers-present, Tracy Baker-present.

**Agenda:**

Acker motion to approve agenda as presented with a second from Raad. All in favor. Motion carried.

**MINUTES:**

Acker motion to approve August 11, 2025, board meeting minutes with a second from Rodgers. All in favor. Motion carried.

**Board Reports:**

- **Supervisor:**

- Lake Co Township Officers Assn had nine townships represented at Pleasant Plains on August 28, 2025.
- Jake Carter is the new Emergency Services Manager for Lake County.
- Next LCTOA meeting at Peacock Twp on October 23<sup>rd</sup> at 7 PM.

- **Clerk:**

- Received reimbursement from the State of MI for the purchase of Windows 11 Pro laptop to be used for elections (\$839.99).
- WSCC withdrew from the November ballot for its millage.
- Submitted election expense reimbursement to Lake Co. Clerk for Mason Co. Eastern school election held on August 5, 2025.
- Completed 5 hours of certification through eLearning. An additional 2-hour certification will be taken on Tuesday, 9/9 for the MOVE electronic ballots.

Acker motion to approve bills and payroll with a second from Nugent. All in favor. Motion carried.

- **Treasurer:**

- Read balances in the township funds.

Raad motion to accept and approve treasurer's report as presented with a second from Baker. All in favor. Motion carried.

- **Trustees:**

- No comments

**Dignitary Reports:**

**Gary Nugent, Chairperson for the Fire Board:** Sauble had three medical. Year to date is 209, last year was 138. YTD medical is 146.

**Gary Nugent, SEE Fire Support:** Nothing to report.

**County Commissioner, Mike Seroczynski:** Not present.

**Lake County Sheriff, Richard Martin:** Not present.

**Lake County Road Commission:** Not present.

**Assessor, Jessica Johnson:** Not present. Submitted report via email.

**Planning and Zoning:** No meeting was held in September as quorum not present. Two (2) vacancies available.

**Zoning Board of Appeals:** Three (3) vacancies available

**Board of Review:** Two (2) vacancies available.

**Zoning Administrator:** Bob Hall submitted his report via email.

**Community Garden:** Bakers delivered 20 Meijer plastic bags of corn to Bread of Life Pantry. Will have a second picking.

**Luther Library Board:** Ann Baker is not present.

## Unfinished Business:

- **PLANNING COMMISSION**
  - **Resolution 08-2025 Adopt Ordinance 01-2025 to repeal the Sauble Township zoning ordinance dated December 2, 2022.**
    - Roll call vote: Rodgers, in favor; Raad, opposed; Nugent, opposed; Acker, in favor; Baker, in favor. Resolution declared passed. Three in favor, two opposed.
    - Raad opposed due to the cost incurred by township for the zoning ordinance dated December 2, 2022 – Over \$14000 in expenses for consultant, attorney, publication, binders, toner, etc.
    - Acker stated should recoup those expenses in the years to follow. Mentioned that if the Planning Commission was eliminated, it would be another \$90 - 150 per month savings to the township. Nugent & Raad stated that the township will still require a planning commission due to Master Plan and blight ordinance.
    - Raad will consult with township attorney for correct wording of ordinance repeal prior to publication in the Lake County Star.
- **POLICY MANUAL WORK**
  - Ethics policy 3.16 -3.55
    - Reviewed 3.6 and designated Sauble Supervisor to report and investigate complaint/allegation.
    - Eliminated 3.16 Financial Relationships
    - Reviewed 3.20 Personal or Political Benefit. Removed wording to prohibit soliciting contributions or endorsements from employee bargaining units.
    - No other changes were made at the September meeting.
    - Raad will revise and distribute the Ethics policy document at the October board meeting.
- **Township Improvement Update**
  - Pavilion Electrical on 9/22/25 will be completed by Rick Kortman.
- **Trunk-n-Treat**
  - **IATA Partner**
    - Will donate \$250 and three volunteers for event on Saturday, October 25<sup>th</sup>.
  - LOSB in Irons – Acker will inquire if they would like to participate.
  - Ann Baker ordered goodies from Oriental Trading and designed a flyer for display.

## New Business:

- **Blight Ordinance Enforcement**
  - Will be complaint driven. A signed concern form will be required.
  - Review the ordinance at October meeting.
  - Raad will send copies of the ordinance to board members prior to October meeting.
  - Nugent will ask Elk & Peacock Townships for their blight ordinance.
  - Determine who will administer the blight ordinance. Bob Hall has experience. Acker mentioned Peacock's zoning administrator.
- **Public Comment:** Two (2) comments from 6:54 to 6:57 P.M.
- **Board Remarks:** Raad stated that Bureau of Elections mandates video recording of absentee ballot box. Appreciates the door sticker issued by Brooks Security stating township is being video monitored. Nugent thanked everyone for all their work on the ordinance repeal. Baker thanked Gary Nugent & Mike Dewey for their help with the garden.

**Adjournment:** Raad motion to adjourn the board meeting at 7:00 PM with a second by Baker. All in favor. Motion Carried.

Respectfully Submitted,

Gail Raad, Sauble Township Clerk