

SAUBLE TOWNSHIP BOARD

MEETING MINUTES

APRIL 14, 2025

CALL TO ORDER: 6:00 pm

MOMENT OF SILENCE/PRAYER

PLEDGE OF ALLEGIANCE:

ROLL CALL: Mary Ann Nugent-present, Gail Raad-present, Beth Acker-present, Bill Rodgers-present, Tracy Baker-present.

Agenda: Nugent motion to approve agenda as presented with a second from Acker. All in favor. Motion carried.

MINUTES:

Acker motion to approve the March 24, 2025, board meeting minutes with a second from Rodgers. All in favor. Motion carried.

Board Reports:

- **Supervisor:**

- The Lake County Township Officer Association meeting on Thursday, April 24, 2025, at 7 P.M. at Cherry Valley Township.
- LCCF Baked Potato Supper, Saturday, April 26th, 5-7 PM. St. Ann's Senior Center, Baldwin.

- **Clerk:**

- Copies of 2025-2026 Budget given to each board member. Information input in Quickbooks.
- Copies of Board Policies that have been adopted given to each board member.
- Correct adjustment sheet distributed to each board member. The incorrect sheet was given at the March 24, 2025, board meeting.
- Attended County Clerk meeting on April 3rd.
 - Patti Pacola wants townships to run the 9 days of early voting. It was too labor intensive for the County Clerk's office.
 - 9-day early voting does not apply to school elections.

Acker motion to approve bills and payroll with a second from Baker. All in favor. Motion carried.

- **Treasurer:**

- Read balances in the township funds.

Raad motion to accept and approve treasurer's report as presented with a second from Rodgers. All in favor. Motion carried.

- **Trustees:**

- Baker stated that the Loon Lake SAD does not have enough funds to cover weed spraying in 2025. Costs will be reduced by the company that provides the service.

Dignitary Reports:

Gary Nugent, Chairperson for the Fire Board: Sauble had three (3) medical & one (1) non-medical (fire). YTD is seventy-one (71), last year it was eighty-one (81).

Gary Nugent, SEE Fire Support: Nothing to report.

County Commissioner, Mike Seroczynski: Not present.

Lake County Sheriff, Richard Martin: Not present.

Lake County Road Commission: Not present.

Assessor, Greg Barnett: Not present.

Planning and Zoning: Two (2) vacancies.

Zoning Board of Appeals: Three (3) vacancies available

Board of Review: Two (2) vacancies available.

Zoning Administrator: Report from Bob Hall was sent via email to board members. Guidelines as how to repeal zoning ordinance.

Community Garden: Baker & Mike Dewey will rototill the garden on Wednesday, 4/23/25.

Unfinished Business:

- **PLANNING COMMISSION**
 - No April meeting has no quorum.

- **POLICY MANUAL WORK**
 - Board Meetings: 2.14 through 2.27
 - Reviewed the above sections.
 - Raad will make changes and distribute at the May meeting. The Board can decide if changes are correct.
 - **Under 2.14 Board Administration.** Remove wording of strategic plan.
 - **Under 2.15 Direction and Control of Administration** Authorize supervisor.
 - **Under 2.16 Board Member Concerns Regarding Township Employees.** Authorize supervisor.
 - **Under 2.17 Board Meeting Notices.** Add words “of Trustees.” Township clerk is responsible.
 - **Under 2.18 Regular Board Meeting Agenda.** Add words “of Trustees.” Add one (1) day prior. Add notify supervisor. Remove the word motion. Remove the Optional section as well as the copy of the proposed agenda paragraph. Remove extended public comment wording.
 - **Under 2.21 Consent Agenda (Optional.** Remove the entire section.
 - **Under 2.23 Board Member Meeting Conduct.** Add words “of Trustees.” Add established procedures in place of Robert’s Rules of Order. Will review 2.14 through 2.16 at March board meeting.
 - **Under 2.24 Chairing Board Meetings.** Add words “when requested by board” at end of explain meeting procedures sentence. Remove Restate audience questions.
 - **Under 2.25 Board Member Conflict of Interest.** Remove Charter Township paragraph.
 - **Under 2.26 Public Participation.** Add three (3) minutes and add raise their hand. Remove sentence beginning “Any additional persons desiring to address the board.....Remove Option B and Option C.
 - **Under 2.27 Minutes.** Remove Optional paragraph.

New Business:

- **S&P Rating Call – outcome regarding SEEJBA Bond:**
 - Rating was A- from previous rating of A.
- **SEEJBA – Financial Advisor Change**
 - SEEJBA recommends Andy Campbell of the Bendzinski Group.
 - SEEJBA to notify Baker Tilly of the change?
- **Township Improvement Quotes**
 - Playground mulch – quote from MI Wood Fibers in the amount of \$1566.50
 - Baker will contact Craig Stumbrie to spread the mulch.
 - Jim Sharp will request financial assistance from Faith Fellowship Church.
 - Have mulch in place prior to Memorial Day weekend.

Nugent motion to approve the purchase of playground mulch from MI Wood Fibers in the amount of \$1566.50 with a second from Raad. Roll call vote: Rodgers, yes; Raad, yes; Nugent, yes; Acker, yes; Baker, yes. All in favor. Motion carried.

- Parking Lots & BB/PB court reseal. Quote from Brian’s Seal Coating.
 - The township cannot afford the BB court reseal. Will wait to see cost of Pavilion Electrical before decision is made.

- Pavilion Electrical
 - Waiting on quotes from Rick Kortman and Krolczyk Electric. Install breaker instead of switches.
- Others TBD (cameras, fire station soffit/fascia, trim) Remove outdoor electronic sign from consideration as too expensive.
- **Public Comment:** Four (4) comments from 7:12 to 7:21 P.M.
 - Nugent will email Mike Seroczynski (County Commissioner) and Leroy Williams (LCRC) requesting written reports to Sauble Township regarding their activity. Neither gentleman has made themselves available at monthly Sauble Board meetings.
- **Board Remarks:** None

Adjournment: Raad motion to adjourn the board meeting at 7:21 PM with a second by Rodgers. All in favor. Motion Carried.

Respectfully Submitted,



Gail Raad, Sauble Township Clerk