

SAUBLE TOWNSHIP BOARD

MEETING MINUTES

August 11, 2025

CALL TO ORDER: 6:00 pm

MOMENT OF SILENCE/PRAAYER

PLEDGE OF ALLEGIANCE:

ROLL CALL: Mary Ann Nugent-present, Gail Raad-present, Beth Acker-present, Bill Rodgers-present, Tracy Baker-present.

Agenda: Add the following:

Unfinished business change Ethics Policy to 3.16 from 3.53

Add to New business: 1) Gatorade donated to SEE Fire Dept. Add2) Purchase tarp to cover mulch 3) Deposit of \$85 collected by Nugent for tires at large item cleanup 4) Explorers to help at next large item cleanup.

Acker motion to approve agenda with revisions as presented with a second from Baker. All in favor. Motion carried.

MINUTES:

Raad motion to approve July 14, 2025, board meeting minutes with a second from Rodgers. All in favor. Motion carried.

Board Reports:

- **Supervisor:**

- Lake Co Township Officers Assn to meet at Pleasant Plains on August 28, 2025, at 7 PM.

- **Clerk:**

- Thank you to Ann Baker for filling in while I was on vacation.
- Mason Co. Eastern School District (Sinking Fund) Millage passed on August 5, 2025
- Community Garden and Playground spreadsheets were updated to reflect Gerber Foundation contribution of \$750 to both funds.

Acker motion to approve bills and payroll with a second from Baker. All in favor. Motion carried.

- **Treasurer:**

- Read balances in the township funds.
- No debit card has been received as of today, 8/11/25.

Raad motion to accept and approve treasurer's report as presented with a second from Nugent. All in favor. Motion carried.

- **Trustees:**

- No comments

Dignitary Reports:

Gary Nugent, Chairperson for the Fire Board: New reporting system so no breakdown by township. A quiet month with twenty total calls. Year to date is 186, last year is 167. There were four (4) land fires.

Gary Nugent, SEE Fire Support: Nothing to report.

County Commissioner, Mike Seroczynski: Location of Narcan box? Gary Nugent will address location at the SEE Fire Board meeting to place at SEE Fire Station. Eric King is leaving his position at the County. Road to McCarthy Lake is shut down to ORV's per the Forest Service.

Lake County Sheriff, Richard Martin: 1) Person who committed the homicide in Eden Township pled guilty and sentenced to 20-40 years. 2) ORV crashes have increased. 3) Due to staffing shortage, the MI State Police have been patrolling at night. 4) Townships are designing coins to be available to the public. Sauble has not yet submitted a design. Proceeds go to the designated township charity. 5) Lake Co. Prosecutor will be appointed soon. 6) If townships would like additional ORV signs the sign is free; however, \$201 installation fee per sign by Lake Co. Road Commission.

Lake County Road Commission: Not present.

Assessor, Jessica Johnson: July BOR was held on Tuesday, 7/22 with fourteen petitions received and were sent to the appropriate parties. She attended the PA 660 audit class.

Planning and Zoning: Two (2) vacancies available.

Zoning Board of Appeals: Three (3) vacancies available

Board of Review: Two (2) vacancies available.

Zoning Administrator: Bob Hall reported that he completed two online EGLE/MSUE courses related to Land Divisions and Coastal Management. No land use permits have been issued during this reporting period.

Community Garden: Corn should be ready to pick in 2-3 weeks.

Luther Library Board: Ann Baker will attend the meeting later this week. She has brought books from the Luther Library and Raad continues to bring books from the Pathfinder Library to stock the free little library.

Unfinished Business:

• **PLANNING COMMISSION – ZONING ORDINANCE UPDATE/RECOMMENDATION**

- Reviewed comments and concerns from the Public Hearing.
- Planning commission voted 3-0 in favor to recommend support of the amendment to repeal zoning for Sauble Township.
- Ordinance proposal will be taken by Ann Baker to the County Clerk who will forward to the Lake County Planning Commission for their 30-day review.
- Ann Baker plans to attend the next meeting of the Lake County Planning Commission.

• **POLICY MANUAL WORK**

- Ethics policy 3.16 -3.53 Move review to September board meeting.

• **Township Improvement Update**

- Playground mulch – project completed.
- Parking Lots Resealed – Brian’s Sealcoating will commence work on Wednesday, 8/13/25.
- Pavilion Electrical (Rick Kortman) – upgrade to vapor proof lights at an additional cost of \$20/per light. Upgrading to lights will prevent bugs from entering. Original motion approved Kortman’s proposal of \$2700 which will cover the upgrade.

Raad motion to upgrade to vapor proof lights at an additional cost of \$20 per light with a second from Nugent. Roll call vote: Rodgers, yes; Raad, yes; Nugent, yes; Acker, yes; Baker, no. Four in favor, one against. Motion carried 4-1.

- Brooks Security - Park/Pavilion Security Cameras – project completed.
- Septic – will budget in 2026 for septic to be cleaned. Postponing project in case problems are found which will require additional funds to repair.

New Business:

• **Resolution 06-2025 – Sauble Township Board of Trustees Regarding Approval of the 2025 Tax Rate Request Form L-4029**

Nugent motion to approve Resolution 06-2025 with a second from Baker. Roll call vote: Rodgers, yes; Raad, yes; Nugent, yes; Acker, yes; Baker, yes. All in favor. Motion carried.

- Raad will take L-4029 to Lake County Clerk (Patti Pacola) & Lake County Equalization Director (Tony Meynard)

• **Resolution 07-2025 – To Establish a Credit/Debit Card Policy Use**

Baker motion to approve Resolution 07-2025 with a second from Acker. Roll call vote: Rodgers, yes; Raad, yes; Nugent, yes; Acker, yes; Baker, yes. All in favor. Motion carried.

- Acker will sign for the LOSB debit card once received. Acker has a copy of the credit/debit card policy.
- \$1000 is the limit on the debit card.

• **Trunk-N-Treat**

- Letter to Sheriff Richard Martin requesting donation of \$750.

• **Gatorade Donation – Gary Nugent will take Gatorade that was not used at large item clean-up for the SEE Fire Board.**

• **Tarp Purchase – Cover mulch**

Nugent motion to purchase tarp at a cost not to exceed \$100 with a second from Raad. Roll call vote: Rodgers, yes; Raad, yes; Nugent, yes; Acker, yes; Baker, yes. All in favor. Motion carried.

- **\$85 Tire Collection** – Nugent received \$85 for tires during large item cleanup. \$85 will be deposited by Acker to the General Fund (Public Improvement).
- **Explorers Help** – Request made to Sheriff Martin if some Explorers can help at next year's large item clean-up. Boy Scout troop is no longer active. Sheriff Martin will need to know the date in advance so he can schedule.
- **Public Comment:** Five (5) comments from 7:28 to 7:34 P.M.
- **Board Remarks:** Raad stated that West Shore Community College will have a millage on Tuesday, November 4, 2025, which affects every township resident. Nugent thanked P/Z commission for all their work on the ordinance repeal. Baker mentioned that he has been in contact with the LCRC regarding work that needs to be done on N. Red Maple.

Adjournment: Raad motion to adjourn the board meeting at 7:38 PM with a second by Rodgers. All in favor. Motion Carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Gail Raad".

Gail Raad, Sauble Township Clerk