

SAUBLE TOWNSHIP BOARD

MEETING MINUTES

JANUARY 13, 2025

CALL TO ORDER: 6:02 pm

MOMENT OF SILENCE/PRAYER

PLEDGE OF ALLEGIANCE:

ROLL CALL: Mary Ann Nugent-present, Gail Raad-present, Beth Acker-present, Bill Rodgers-present, Tracy Baker-present.

Agenda: Under Unfinished Business add zoning site plan review fee. Under New business add purchase EPB laptop for elections. Raad motion to approve agenda with two topics added as above with a second from Nugent. All in favor. Motion carried.

MINUTES:

Acker motion to approve the December 9, 2024, board meeting minutes with a second from Rodgers. All in favor. Motion carried.

Board Reports:

- **Supervisor:**

- Lake County Township Officer Association meeting will be held at Chase Township Hall on January 23, 2025, at 7 P.M.

- **Clerk:**

- All three (3) funds, General, Public Improvement, Road have had winter taxes deducted from total as winter taxes pertain to fiscal year beginning April 1, 2025.

Nugent motion to approve bills and payroll with a second from Acker. All in favor. Motion carried.

Treasurer:

- Read balances in the township funds.

Raad motion to accept and approve treasurer's report as presented with a second from Baker. All in favor. Motion carried.

- **Trustees:** No comments.

Dignitary Reports:

Gary Nugent, Chairperson for the Fire Board: Sauble had five (5) medical & zero (0) fire in December. YTD is 287.

Gary Nugent, SEE Fire Support: Nothing to report.

County Commissioner, Mike Seroczynski: Not present.

Lake County Sheriff, Richard Martin: Gave his report.

Lake County Road Commission: Not present.

Assessor, Greg Barnett: Not present.

Planning and Zoning: One (1) vacancy.

Zoning Board of Appeals: Two (2) vacancies available

Board of Review: Three (3) vacancies available.

Zoning Administrator: Report from Bob Hall can be found under new business.

Community Garden Update: No report.

Unfinished Business:

- **Social Media Policy:**

Raad motion to adopt and approve Sauble Township Social Media Policy with a second by Baker. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Rodgers, yes; Baker, yes. All in favor. Motion carried.

- **Zoning Ordinance Repeal Discussion:**

Acker motion to vote on the repeal of the zoning ordinance with a second by Rodgers. Roll call vote: Nugent, no; Raad, no; Acker, yes; Rodgers, yes; Baker, yes. Motion to vote on the repeal of the zoning ordinance as follows: three (3) yes, two (2) no. Motion carried.

- **Zoning Ordinance Repeal:**

Acker motion to repeal Sauble Township Zoning Ordinance with a second by Baker. Roll call vote: Nugent, no; Raad, no; Acker, yes; Rodgers, yes; Baker, yes. Motion to repeal the zoning ordinance as follows: three (3) yes, two (2) no. Motion carried.

- Nugent will contact Sauble Attorney.

- **Site plan special use fee:**

Nugent motion to set the site plan special use fee at \$300 with a second by Raad. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Rodgers, yes; Baker, yes. All in favor. Motion carried.

New Business:

- **RESOLUTION #01-2025 –**

Raad motion to adopt Resolution 01-2025 Authorization to Allow Local Residents to Protest in Writing to Board of Review with a second by Acker. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Rodgers, yes; Baker, yes. All in favor. Motion carried.

- **- RESOLUTION #02-2025 –**

Nugent motion to adopt Resolution 02-2025 Establishing Poverty Guidelines for Exemption from Property Tax with a second by Nugent. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Rodgers, yes; Baker, yes. All in favor. Motion carried.

- **- RESOLUTION #03-2025 –**

Baker motion to adopt Resolution 03-2025 Waiving Penalty Fees and Interest for Failure to File a Property Transfer Affidavit with a second by Rodgers. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Rodgers, yes; Baker, yes. All in favor. Motion carried.

- **- BUDGET 2025-2026 FY**

- Raad will provide an overview of expenses incurred through February 2025 versus the 2024-2025 budget.
- All board members will work on the new fiscal year budget. All will determine each line item.
 - In addition, the Supervisor is responsible for supervisor expenses, Treasurer is responsible for treasurer expenses, Clerk is responsible for clerk expenses and election expenses.
- Will need to schedule special meeting (s) to finalize budget.

- **- SAUBLE TOWNSHIP ANNUAL ZONING REPORT:** Report provided by Bob Hall and distributed to each board member.

- **Electronic Poll Book (EPB) Laptop:**


- The MI Bureau of Elections will reimburse townships for the purchase of an EPB laptop that has Windows 11. Effective October 2025, EPB's must have Windows 11.

Nugent motion to purchase an EPB laptop at a cost not to exceed \$1500 with a second by Raad. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Rodgers, yes; Baker, yes. All in favor. Motion carried.

- **Public Comment:** One comment from 7:17 to 7:21 P.M.
- **Board Remarks:** None

Rodgers motion to adjourn the meeting at 7:24 P. M. with a second by Baker. All in favor. Motion carried.

Respectfully Submitted,


Gail Raad, Sauble Township Clerk