

# SAUBLE TOWNSHIP BOARD

## MEETING MINUTES

### JULY 11, 2022

**CALL TO ORDER:** 6:00 pm

**ROLL CALL:** Mary Ann Nugent-present, Gail Raad – present, Beth Acker-present, Tracy Baker-present, Hamid Mir-present.

**Agenda Revisions:** None

#### MINUTES:

Baker motion to approve the June 13, 2022, meeting minutes with a second by Acker. All in favor. Motion carried.

#### Board Reports:

- **Supervisor**
  - Brooks Security to install cameras on Monday, 7/18/22, between 9-9:30 AM.
- **Clerk:**
  - AV ballots are being returned. State Primary is Tuesday, 8/2/22.

Acker motion to approve bills and payroll with a second from Baker. All in favor. Motion carried.

- **Treasurer:**

Raad motion to approve treasurer's report as presented with a second from Baker. All in favor. Motion carried.

- **Trustees:** No comments

**Public Comment:** None

#### Dignitary Reports:

**Gary Nugent, Chairman for the Fire Board:** 4 medical & 0 fire in Sauble. Month to date is 23. YTD is 124.

**Gary Nugent, SEE Joint Building Authority:** Generator has been approved. Occupancy permit will be 7/15/22.

**Don Arquette, County Commissioner:** Gave his report.

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**Richard Martin, Lake County Sheriff Department:** Not present

#### Bill Rodgers, Land Use Administrator's Report:

- Issued one permit
- Waite Drive – court hearing was held on June 5, 2022.
  - Remove the one inoperable vehicle.
  - Fees go to the Lake County Court Justice account; township does not receive.
- Hamilton Road
  - Inoperable, abandoned vehicles, vehicle parts, junk
  - Letter from attorney was mailed, have 30 days to comply. Time can be extended

- W. 6 Mile Road
  - Junk, blight
  - Bill Rodgers will contact Sheriff to be present when he goes to discuss the issue.

## COMMISSION/BOARD REPORTS:

### Planning and Zoning:

- Jim Sharp is discussing the zoning map update with Kurt Schindler. Zoning ordinance update is still being reviewed with township attorney, Richard Wilson.

**Zoning Board of Appeals:** Nothing

**Board of Review:** Meeting will be held on July 19, 2022, at 4 PM.

### Unfinished Business:

- **ARPA Expenditure:**
  - **Purchase an outdoor enclosed display board for public notices.**
    - Raad motion to purchase the outdoor enclosed display board at a price of \$611.39 with a second from Baker. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Mir, yes; Baker, yes. All in favor. Motion carried.

**Acker motion to recess the July 11, 2022, board meeting at 6:27 PM with a second from Nugent.**

- **Election Commission Meeting**
  - Nugent motion to accept the names of election inspectors for the August 2, 2022, State Primary Election with a second from Acker.
    - JoAnn Rogers, Democrat; Linda Snow, Democrat; Mary Ann Nugent, Republican; Diana Venema, Republican & Chairperson
    - Receiving board is Linda Snow, Democrat and Diana Venema, Republican
  - Nugent motion to adjourn the election commission meeting at 6:28 PM with a second from Acker.

**Nugent motion to reconvene the July 11, 2022, board meeting at 6:28 PM with a second from Acker.**

### New Business:

- **Resolution 10-2022**
  - Sauble Township's intent to establish a Special Assessment District (SAD) for Sauble Lakes 1,2,3, & 4 to monitor and control invasive weeds.
    - Nugent made the above motion to adopt Resolution 10-2022 with a second from Acker. Roll call vote: Mary Ann Nugent, yes; Gail Raad, yes; Beth Acker, yes; Hamid Mir, yes; Tracy Baker, yes. All in favor. Motion carried.
- **Loon Lake SAD**
  - **Establish procedure for calculating Pleasant Acres Trailer Park Association parcel assessment**
    - In the past, Pleasant Acres was assessed as one parcel
      - Township attorney stated that the township board determines a formula that will also be applied to other SADs. Formula must be consistent
      - Nugent counted 46 dock slips
      - Baker stated there are 52 sites in Pleasant Acres with 12 sites on waterfront, but others have deeded access.
      - Special meeting will be held on Monday, July 18<sup>th</sup> at 6 PM to address the assessment. Board will determine a consistent and equitable formula.

- **EGLE Requirement for Lake spraying**
  - Additional notification by letter, postcard or physical placement at each home/cottage as well as posting notice at spray site.
  - Seven (7) days prior to spray for notification.
  - Association or lake board notifies, not the township.
  
- **Jungle Haven Resort**
  - Not recognized as a campground per EGLE or the Lake County Health Department.
    - Will contact Terry Felty of the Health department to reassess.
  
- **ABS Pest Control**
  - Raad motion to contract with ABS Pest Control at \$100 per month for 5 months, (May to September) with a second from Baker. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Mir, yes; Baker, yes. All in favor. Motion carried.
  
- **AMAR Audit**
  - Greg Barnett contacted Mary Ann Nugent with the results.
  - Congratulations to the Board of Review for a perfect score on the AMAR.

**Public Comment:** None

**Board Privilege:** Acker would like to transfer funds from tax account. Raad motion to transfer \$280 from tax account to the general account with a second from Nugent. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Mir, yes; Baker, yes. All in favor. Motion carried one

**Adjournment:** Moved by Raad, second by Nugent. Meeting adjourned at 7:00 p.m.

Respectfully Submitted,

Gail Raad, Sauble Township Clerk