

SAUBLE TOWNSHIP BOARD

MEETING MINUTES

November 10, 2025

CALL TO ORDER: 6:00 pm

MOMENT OF SILENCE/PRAYER

PLEDGE OF ALLEGIANCE:

ROLL CALL: Mary Ann Nugent-absent, Gail Raad-present, Beth Acker-present, Bill Rodgers-present, Tracy Baker-absent. Quorum is present.

Agenda:

Raad motion to approve agenda as presented with a second from Rodgers. All in favor. Motion carried.

MINUTES:

Acker motion to approve October 13, 2025, board meeting minutes with a second from Rodgers. All in favor. Motion carried.

Board Reports:

- **Supervisor:**

- **Clerk:**

- Wednesday, 10/15, County Clerk meeting regarding 9 days of early voting. County will no longer conduct early voting; it will be held at Webber Township. Add \$2,000 for every election that has early voting.
- December 4, 2025, clerk and deputy clerk will attend County Clerk meeting to sign agreement for early voting (EV).
- Finalized Ethics policy & Open Meeting Act documents are distributed to board members.
- ELearning training to be completed by 12/17/25 on Electronic Ordering and Reimbursement. Training will take 1.5 hours.
- Attended Treasurer meeting at Chase Township on 10/18/25.
 - Millage info to be included in budget.

Acker motion to approve bills and payroll with a second from Rodgers. All in favor. Motion carried.

- **Treasurer:**

- Read balances in the township funds.
- Attended Treasurer meeting on 10/18/25 at Chase Township.
 - Highly informative.
- Winter tax bill status – received County import. KCI will mail out tax bills by the end of November 2025.

Raad motion to accept and approve treasurer's report as presented with a second from Rodgers. All in favor. Motion carried.

- **Trustees:**

- No comments

Dignitary Reports:

Joel Boyer, SEE Fire Chief: Sauble had five medical. Year to date for all three townships is 271.

Joel Boyer, SEE Fire Support: Nothing to report.

County Commissioner, Mike Seroczynski: Not present.

Lake County Sheriff, Richard Martin: Not present.

Lake County Road Commission: Not present.

Assessor, Jessica Johnson: Not present.

Planning and Zoning: Three (3) vacancies available. No planning meeting was held in November.

Board of Review: Two (2) vacancies available.

Community Garden: Closed for the season.

Luther Library Board: Ann Baker is not present.

Unfinished Business:

- **POLICY MANUAL WORK**
 - Will continue at December meeting.
- **TRUNK-N-TREAT**
 - 104 treat bags were given to children.
 - Thank you to all the volunteers.
 - A fund carryover of \$78.12 for 2026.
- **BLIGHT ORDINANCE**
 - Will be discussed at December meeting.

New Business:

- **DECEMBER BOARD OF REVIEW – DECEMBER 9TH – IF NEEDED – NO SPECIFIC TIME HAS BEEN SET.**
- **TAX ACCOUNT BALANCE**
 - Acker currently maintains a typical balance of \$300 to cover non-sufficient funds (NSF).
 - Spoke with township accountant and balance should be increased.

Acker motion to transfer \$1,000.000 from General Fund account to Sauble tax account with a second from Rodgers.

Roll call vote: Raad, aye; Acker, aye; Rodgers, aye. All in favor. Motion carried.

- **Public Comment:** None.
- **Board Remarks:** None.
- **Adjournment:** Raad motion to adjourn the board meeting at 6:16 PM with a second by Rodgers. All in favor. Motion Carried.

Respectfully Submitted,

Gail Raad, Sauble Township Clerk