

SAUBLE TOWNSHIP BOARD
MEETING MINUTES
August 14, 2023

CALL TO ORDER: 6:00 pm

ROLL CALL: Mary Ann Nugent-present, Gail Raad-present, Beth Acker-present, Tracy Baker-absent, Linda Snow-absent

Agenda Revisions: Add Sauble Lake #1 short term rental concern. Raad motion to add Sauble Lake#1 short term rental concern to agenda with a second from Acker. All in favor. Motion carried.

MINUTES:

Acker motion to approve the July 10, 2023, meeting minutes with a second from Nugent. All in favor. Motion carried.

Board Reports:

- **Supervisor:**
 - Will address Sauble Lake #1 concern under new business.
- **Clerk:**
 - Baldwin School Millage was defeated in Lake County.
 - Sauble Twp had 33% turnout, once again the highest in Lake County.
 - New Absent Ballot box delivered.
 - State of MI paying for the ballot
 - Will ask Bolek Services to remove current ballot box and install the new ballot box.
 - Installation to be paid for by the State.
 - Clerk Meeting on September 6th at the County Clerk's office.

Acker motion to approve bills & payroll with a second from Nugent. All in favor. Motion carried.

- **Treasurer:**
 - Raad motion to accept treasurer's report as presented with a second from Nugent. All in favor. Motion carried.
- **Trustees:** No one present.

Public Comment: 6:13 PM to 6:16 PM

Dignitary Reports:

Gary Nugent, Chairperson for the Fire Board: Sauble had 4 medical & 0 fires in July. Total runs of 38. Year to date is 146. Last year was 124. Residents should be aware of the no burn policy.

Gary Nugent, SEE Joint Building Authority: Nothing to report.

Gary Nugent, SEE Fire Support: Nothing to report.

Don Arquette, County Commissioner: Gave his report on County commissioner activities.

Richard Martin, Lake County Sheriff Department:

- Lake County is looking for a recycling facility to serve the entire county.
- Fatality of mother and daughter on M-37 & US 10.
- Two brothers in a knife fight causing lockdown of the Baldwin school.
- Cost of Driver education class. Sheriff Martin would like to use fund from the charitable campaign fund to help with the cost.

Meroy Williams, Road Commission: Not present

Assessor, Greg Barnette: Not present

Board of Review: Nothing to report.

Planning and Zoning: Jim Sharp stated a meeting was held on 8/1/23 and presented the board with the minutes.

- The planning commission received three applications for the position of zoning administrator.
 - Martin Walker, who withdrew his application.
 - Joseph Czalpa
 - Robert Hall
- The planning commission recommends candidate, Robert Hall, to the township board as zoning administrator.
- Two land use permits were issued by interim Land Use Administrator.
- The North Country Trail Association representative will attend the September planning meeting.

Interim Land Use Administrator, Beth Acker:

- As mentioned by Jim Sharp, two permits were issued.
- The blight issue on N. Bayshore Rd. has had significant clean-up. Will revisit when construction is completed.
- Joe Czalpa- waiting on his site plan to be submitted regarding Freeman property.

Unfinished Business:

- **ARPA Funds-Hall Carpet/Flooring Quotes**
 - Current fund balance of \$12,603.91
 - Raad recommends keeping \$500 in the ARPA fund to pay Baird, Cotter & Bishop (UHY, Inc) for yearly ARPA reporting.
 - Quote from Easy Living Flooring of \$14,762.75
 - Quote from Gilberts Carpets of \$10,813.89
 - Acker motion to approve hiring of Gilberts Carpets to install carpet tiles, laminate flooring and 2 high rise toilets in the amount not to exceed \$12,000. Second from Nugent. Roll call vote: Nugent; yes, Raad, yes; Acker, yes. All in favor. Motion carried.
 - Raad motion to approve check in the amount of \$5,000 to be written to Gilberts for the downpayment with a second from Acker. Roll call vote: Nugent; yes, Raad, yes; Acker, yes. All in favor. Motion carried.
 - Acker will transfer \$5000 from the ARPA fund to the General fund.
- **Pickleball Courts**
 - Tom Snow is waiting on Bill Rodgers to contact him. Bill has the paint that the township purchased, and the striping machine is in the garage.

New Business:

- **Zoning Administrator Position**
 - The Planning Commission wrote a letter to the board recommending Robert Hall.
 - Mr. Hall has his Citizen Planner and Zoning Administrator Certification.
 - Recommended by Kurt Schindler, consultant for the zoning ordinance, and Richard Wilson, Sauble Township attorney.
 - Mr. Hall will work with the current salary of \$3,600/year plus 50% of each land use permit issued.

Raad motion to hire Mr. Robert Hall as Sauble Zoning Administrator with a second from Nugent. Roll call vote: Nugent; yes, Raad, yes; Acker, yes. All in favor. Motion carried.

- **Generator Quotes**

- Shoreline Power \$23,526 for 18 KW Generac
- Apcom - \$11,572 for 18 KW General and \$13,775 for 22 KW Generac
- GM Electric \$10,968 for 22 KW Generac
 - GM Electric is in Ludington and understands the township has limited funds and is willing to work with the township.

Nugent motion to accept GM Electric's quote and final price not to exceed \$12,000 which is contingent upon receipt of grant money from Lake County Community Foundation and/or Great Lakes Energy People Fund. Second from Acker. Roll call vote: Nugent; yes, Raad, yes; Acker, yes. All in favor. Motion carried.

- **Trunk-N-Treat**

- Sheriff Martin will donate \$500 from his charitable campaign fund. A check will be given to the township next week.
- Final planning for Trunk-N-Treat will be discussed at the September meeting.

- **Propane switchover to Fischer - \$1.59/g**

- Will occur when Blarney Castle tank is 10% or less.

- **Sauble Lake #1 Short term rental concern**

- Resident's property on Sauble Lake #1 is zoned as rural residential.
 - Does not live on premises full time.
 - Wants to have his boat launch available to the public.
 - Other residents are concerned about speedboats, wave runners, etc.
 - He requested \$130 to launch the boat used for weed spraying.
 - Tom Snow personally paid him the \$130.
 - Another resident offered his boat launch at no charge for weed spraying.
 - A special use permit required.
 - Jim Sharp will contact the resident who brought this concern to Nugent.

Public Comment: 7:25 PM to 7:30 PM

Board Privilege: Acker asked if ballot box will be used to collect tax payments. Ballot box will only be available during the election timeframe. The current ballot box is taped shut. New ballot box will be padlocked when elections have ended.

Adjournment: Motion by Nugent, second from Acker. All in favor. Motion carried. The meeting adjourned at 7:32 p.m.

Respectfully Submitted,



Gail Raad, Sauble Township Clerk