

SAUBLE TOWNSHIP BOARD

MEETING MINUTES

NOVEMBER 11, 2024

CALL TO ORDER: 6:01 pm

MOMENT OF SILENCE/PRAYER

PLEDGE OF ALLEGIANCE:

ROLL CALL: Mary Ann Nugent-present, Gail Raad-present, Beth Acker-present, Linda Snow-present, Tracy Baker-present.

Agenda: Raad motion to accept agenda as presented with a second from Baker. All in favor. Motion carried.

MINUTES:

Baker motion to approve the October 14, 2024, board meeting minutes with a second from Snow. All in favor. Motion carried. Nugent motion to approve the October 26, 2024, special board meeting minutes with a second from Baker. All in favor. Motion carried.

Board Reports:

- **Supervisor:**

- LCTOA meeting was held at Yates Township on Thursday, 10/24/24.
- New MTA Representative will attend all the meetings.

- **Clerk:**

- Seventy-five (75) percent of Sauble's registered voters cast a ballot at the November 5, 2024, election.
 - Twenty-four (24) early voting
 - 123 absentee ballots
 - 132 in person voters
- Election results are posted on the Lake Co. Clerk website and election results tape is posted on Sauble's blackboard.
- Raad thanked Snow for serving as an election worker. A long day of 16.50 hours.

Acker motion to approve bills and payroll with a second from Baker. All in favor. Motion carried.

Treasurer:

- Lake Co. Treasurer's Conference
 - Assessments are up – treat as tax increase.
 - Adopt rate of taxation at March 2025 Budget hearing
 - Contact Tony Meynard of Equalization with regards to millage rate
- Handicap Accessibility
 - Sauble forms are to be made available on the website.
- Delinquent taxes – order of property availability as shown below. Would have a signed document if choose to accept the property.
 - State
 - Township
 - County
 - Land Bank
- Winter tax bills with newsletter sent to KCI – should be mailed out end of November.

Raad motion to accept and approve treasurer's report as presented with a second from Snow. All in favor. Motion carried.

- **Trustees:** No comments.

Dignitary Reports:

Gary Nugent, Chairperson for the Fire Board: Sauble had one (1) medical & two (2) fires in October. MTD is twenty (20). YTD is 239.

- Fire Chief, Greg Bombich is retiring at the end of 2024. Have internal candidates to consider; will hire from within.

Gary Nugent, SEE Fire Support: Nothing to report.

County Commissioner, Mike Seroczynski: Not present due to covid. Has been elected as our county commissioner.

Lake County Sheriff, Richard Martin: Not present.

Lake County Road Commission: Not present.

Assessor, Greg Barnett:

- Inquired if Sauble Township will reimburse him \$250 to answer The Warren Group's request for BS&A 2024 building data (property tax documents) of Sauble Township property owners.
 - Sauble will not pay Mr. Barnett \$250 to release the information per Sauble attorney and MTA. Sauble considers this a FOIA request.
 - Mr. Barnett will provide information to Supervisor Nugent.
- Presented a resolution for township to adopt for alternative date for board of review assessment. Resolution will be considered at the December board meeting.
- Presented Clerk Raad with documentation regarding three (3) resolutions to be made in 2025. Raad will have to sort through all the many pages she was given to prepare the resolutions.
- Pleasant Acres Trailer Park – Michigan Tax Tribunal petition.
 - Has not received any updates from Sauble Township Attorney, Josh Beard.
 - The township gave Mr. Barnett permission to contact Josh Beard with the possibility of a conference call between himself, Josh Beard, and Supervisor Nugent.

Planning and Zoning: Met on November 6, 2024, as there was a quorum. Jerry VanSickle will be the Chairperson and submit monthly agendas. Ann Baker is the Secretary.

- Fischer Propane presented their proposal to purchase commercial land on W. 5 Mile Rd.
- Intend to install 1 or 2 propane tanks and build storage units.
- The planning commission approved Fischer Propane's request.
- One (1) vacancy remains on the Planning Commission.

Zoning Board of Appeals: Two (2) vacancies available

Board of Review: Two (2) vacancies available.

Zoning Administrator: Bob Hall provided language to the Planning Commission for the proposed ordinance amendments.

Community Garden Update: Baker will plow the garden on Tuesday, 11/12/24.

Unfinished Business:

- **Generator final hook up on Tuesday, 11/12/24.**
- **Trunk n Treat**
 - Received \$750 from Sheriff's can fund and \$500 from the Gerber Foundation.
 - \$133.14 is the carryover to 2025. Spreadsheet was provided to each board member.
 - Nugent would like to purchase caution signs similar to campaign signs.
- **Router:**
 - The router has been received and Acker will install it. The cost was \$233.

Septic Tank Pump-Out:

- Will wait until spring 2025 when the cost is cheaper.

New Business:

- **Board of Review:**
 - December 10, 2024, at 3 PM.

- **Planning Commission and Board of Review Appointment:**

Nugent motion to appoint Kelly Duggan to the Planning Commission Board and Board of Review with a second by Baker. All in favor. Motion carried.

- **Resolution 13-2024:**

Nugent motion to adopt Resolution 13-2024 which lists the dates of the annual monthly board meeting schedule for Sauble Township with a second by Baker. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Snow, yes; Baker, yes. All in favor. Motion adopted.

- **Resolution 14-2024:**

Baker motion to adopt Resolution 14-2024 which lists the dates of the annual monthly Planning Commission schedule for Sauble Township with a second by Acker. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Snow, yes; Baker, yes. All in favor. Motion adopted.

- **Brine Estimate:**

- Nugent will contact the Road Commission for costs of two full brines or one full brine and two halves.
- The board will vote once the cost is presented.

- **Social Media Policy:**

- Board members each received a copy of social media policy from another township.
- Raad will purchase a policy book from MTA that has updated policy examples.

- **Public Information Officer Policy:**

- Board members each received a copy of the policy which came from the MTA website.
- Board policies – discussions to begin in December as Sauble Township should have written policies in place.

- **Public Comment:** One comment began and ended at 7:20 PM.

- **Board Remarks:** Nugent thanked Snow for serving as a trustee on the Sauble Board. Snow did not run in the 11/5/24 election.

Raad motion to adjourn board meeting at 7:22 PM with a second by Acker. All in favor. Motion carried.

Respectfully Submitted,

Gail Raad, Sauble Township Clerk