

# SAUBLE TOWNSHIP BOARD

## MEETING MINUTES

### November 13, 2023

**CALL TO ORDER:** 6:00 pm

**ROLL CALL:** Mary Ann Nugent-present, Gail Raad-present, Beth Acker-present, Tracy Baker-absent, Linda Snow-present.

**Agenda Revisions:** No revisions.

#### MINUTES:

Acker motion to approve the October 16, 2023, meeting minutes with a second from Snow. All in favor. Motion carried.

#### Board Reports:

- **Supervisor:**

- Lake County Township Officers Association
  - Held at Pinora Township on 10/26/23.
  - Connie Cargill of MTA – website is updated. She will attend township meetings per township request.
  - Tobi Lake – ORV update
    - The state of MI mandate to create recycling centers, further information required.
  - Next meeting on 1/25/24 at 7 PM at Chase Township

- **Clerk:**

- Webber Township Recall on 11/7/23. Current clerk and opponent tied. Will decide on 11/16/23 at 1:30 PM at County Courthouse. Draw slips which state either Elected or Not Elected.

Nugent motion to approve bills & payroll with a second from Acker. All in favor. Motion carried.

- **Treasurer:**

- All Winter tax bills are completed (includes escrow accounts). KCI will mail out by the end of November.

Raad motion to accept treasurer's report as presented with a second from Snow. All in favor. Motion carried.

- **Trustees:** No comments.

**Public Comment:** None

#### Dignitary Reports:

**Gary Nugent, Chairperson for the Fire Board:** Sauble had 1 medical & 0 fires in October. Total runs of 25. Year to date is 244, last year 228.

**Gary Nugent, SEE Joint Building Authority:** Nothing to report.

**Gary Nugent, SEE Fire Support:** Nothing to report.

**Don Arquette, County Commissioner:** Gave his report.

**Lake County Sheriff:** Rich Martin not present.

**Leroy Williams, Road Commission:** Not Present

**Assessor, Greg Barnett:** Not present.

**Board of Review:** Nothing to report.

**Planning and Zoning:** Jim Sharp stated a meeting was held on 11/7/23.

- Bob Hall, Zoning Administrator, was present. Jim Sharp gave each board member a copy of Bob's report.
- Section 1071, page 42 in zoning ordinance.
  - RV camping on personal property requires a permit.
  - Tent camping on personal property does not require a permit.
  - The planning commission requested that neither should require a permit.
    - Bob Hall sent letters to those who are RV camping.
    - A minimum fee for RV camping instead of the \$100 fee?
  - Nugent to contact township attorney, Richard Wilson, as why this section remained in ordinance.
  - Fence situation – has this been addressed?
    - Bob Hall sent letters?
  - Nugent to email Bob Hall requesting copies of his correspondence.
  - The township board will not decide on RV camping/permit fee at this time as more information is required.

**Unfinished Business:**

**Trunk -n- Treat**

- The event was a success.
- Recap provided by Nugent.
- Rent a porta potty for next year?
- Purchase new urn for cocoa?

**New Business:**

- **P/Z Commission – Zoning Ordinance/Camping Permit?**
  - Addressed during Sharp's planning report.
- **RESOLUTION 12-2023 Adopt Annual Monthly Meeting Schedule for Sauble Township Board of Trustees for 2024**

Nugent motion to adopt Resolution 12-2023 with a second by Acker. Roll Call Vote: Nugent, yes; Raad, yes; Acker, yes; Snow, yes; Baker, absent. All present in favor. Motion carried.

- - **RESOLUTION 13-2023 Adopt Annual Monthly Meeting Schedule for Sauble Township Planning/Zoning Commission for 2024.**

Snow motion to adopt Resolution 13-2023 with a second by Acker. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Snow, yes; Baker, absent. All present in favor. Motion carried.

- **ARPA Funds update**
  - \$1789.94 balance
  - Will retain balance to cover reporting expenses from UHY (Baird, Cotter & Bishop)
- **Lake Co. Road Commission**
  - New projects for 2024 must be submitted by 12/1/23.
    - The current balance as of 11/13/23 is not sufficient to fund any projects.
    - Will revisit in 2024 as more funds will be collected.

**Public Comment:** None

**Board Privilege:** Nugent would like to support Bread of Life pantry by having a box available at the township to collect food items.

Acker motion to adjourn board meeting at 6:55 PM with a second by Snow.

Respectfully Submitted,

Gail Raad, Sauble Township Clerk