

# SAUBLE TOWNSHIP BOARD

## MEETING MINUTES

### September 11, 2023

CALL TO ORDER: 6:00 pm

ROLL CALL: Mary Ann Nugent-present, Gail Raad-present, Beth Acker-present, Tracy Baker-present, Linda Snow-present.

**Agenda Revisions:** Raad motion to accept agenda as presented with no revisions and second from Baker. All in favor. Motion carried.

#### MINUTES:

Acker motion to approve the August 14, 2023, meeting minutes with a second from Snow. All in favor. Motion carried.

#### Board Reports:

- **Supervisor:**
  - Shared Lake County Township Association discussions held at Peacock Township on August 31, 2023
- **Clerk:**
  - 9-day early voting
    - If Sauble Township held the 9-day early voting would be expensive.
      - Purchase an additional tabulator, ballot bags, pollbooks.
      - Do not have enough election workers to work the 9+ hours for 9 days.
  - Major expenses
    - Gilbert's deposit of \$5,000 for carpet tiles and laminate
    - Lake County Road Commission
      - Brining \$4297
      - Road improvement Mac & 6 Mile Road \$65, 929

Nugent motion to approve bills & payroll with a second from Acker. All in favor. Motion carried.

- **Treasurer:**
  - Raad motion to accept treasurer's report as presented with a second from Baker. All in favor. Motion carried.
- **Trustees:** No comments.

#### Public Comment:

#### Dignitary Reports:

**Gary Nugent, Chairperson for the Fire Board:** Sauble had 4 medical & 2 fires in July. Total runs of 29. Fire Chief Greg Bombich will be in Kalamazoo as Mary is in hospice.

**Gary Nugent, SEE Joint Building Authority:** Nothing to report.

**Gary Nugent, SEE Fire Support:** Nothing to report.

**Don Arquette, County Commissioner:** Not Present

**Marshall Law, Lake County Deputy:**

- Deputy Law resides in Sauble Township.

**Leroy Williams, Road Commission:**

- Two new policies were presented. #1066 & #1065
  - Will no longer lend traffic control devices for any purpose.
    - Includes rerouting of traffic during community events.

- Permit the use of opened county roads for ORV use.
- Deny requests for installation of ORV speed limit signs.
- Striped road lanes in Sauble Township.

**Assessor, Greg Barnette:** Will be busy in the township assessing properties.

**Board of Review:** Nothing to report.

**Planning and Zoning:** Jim Sharp stated a meeting was held on 9/5/23 and presented the board with the minutes.

- Representative from the North Country Trail attended the meeting.
- Robert Hall, Sauble Township's newly appointed zoning administrator attended the meeting.
  - Mr. Hall introduced himself to those in attendance.

**Unfinished Business:**

- **Hall Carpet/Flooring**
  - Laminate has been installed in the entrance, kitchen, and reception area.
  - Carpet tiles will be installed September 18<sup>th</sup> in hall and office areas.
- **Pickleball Courts**
  - Bill Rodgers returned the paint. Will wait until spring of 2024 to stripe the lines.
- **Generator**
  - Nugent writing grant request to Lake County Community Foundation (LCCF) in the amount of \$10,000. Grant request is due September 15, 2023.
  - Possibility of writing grant request to Great Lakes Energy People Fund. That submission is due October 15, 2023.

**New Business:**

- **Resolution 09-2023 Approval of the 2023 Tax Request Form L-4029**

Acker motion to approve the 2023 tax request form L-4029 with a second by Snow. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Snow, yes; Baker, yes. All in favor. Motion carried.

- Raad will take L-4029 and other documents to Casey Guthrie, Lake County Equalization director.
- **LCCF**
  - Endowment update
- **Trunk-N-Treat**
  - Received \$500 from the Sheriff can recyclable fund.
  - Goodies are ordered from Oriental Trading
  - Volunteers are needed for the event to be held on Saturday, October 28<sup>th</sup>.

**Public Comment:** 6:46 PM to 6:47 PM

**Board Privilege:** Nugent thanked all the residents who volunteer their time to the township. Raad remarked that she & Linda Snow will not be present at the October meeting. Acker asked if information on submitting the \$100 land use permit fee be added to the website. The \$100 fee must be submitted to the township either by mail or in person. Zoning Administrator, Bob Hall, will not begin the process until the \$100 fee is received. Acker thanked Gary Nugent & Paul Raad. Gary remarked that trash barrels by pavilion have been removed as someone dumped fish guts in them.

**Adjournment:** Motion by Raad, second from Acker. All in favor. Motion carried. The meeting adjourned at 6:50 p.m.

Respectfully Submitted,



Gail Raad, Sauble Township Clerk