

SAUBLE TOWNSHIP BOARD

MEETING MINUTES

DECEMBER 13, 2021

CALL TO ORDER: 7:00 pm

ROLL CALL: Mary Ann Nugent-present, Gail Raad – present, Beth Acker-present, Tracy Baker-absent.

Agenda Revisions: Moved by Raad with second by Acker to amend Resolution 13-2021 and Resolution 14-2021. All in favor.

MINUTES: Nugent motion to approve the November 8, 2021, minutes with a second by Acker. All in favor. Motion carried.

Raad motion to approve the November 15, 2021, special meeting minutes with a second by Acker. All in favor. Motion carried.

Acker motion to approve the December 1, 2021, special meeting minutes with a second by Nugent. All in favor. Motion carried.

Raad motion to approve the December 6, 2021, special meeting minutes with a second by Acker. All in favor. Motion carried.

Board Reports:

- **Supervisor**
 - **Board Meetings**
 - Only time the board gets to meet.
 - Limit public comments to two minutes.
 - Side conversations kept to a minimum.
- **Clerk:**
 - Transfer \$2,575.00 from Playground account to Public Improvement account (from November 8, 2021, meeting).
 - Treasurer's receipt books have been ordered.
 - No deposits were made in November 2021.
 - \$6,000.00 has been paid to Mika Meyers (attorney) regarding treasurer concerns.
- Nugent motion to approve bills and payroll with a second from Acker. All in favor. Motion carried.
- **Treasurer:**
 - Summer taxes are recorded and deposited.
 - Summer taxes have not yet been reconciled with the County treasurer.
 - Joyce Hanson as deputy treasurer.
- Raad motion to approve treasurer's report as presented with a second from Nugent. All in favor. Motion carried.
- **Trustees:** No comments.

Public Comment: John Acker stated that 9&10 News took his comments out of context. Bob Woolever thanked the board for taking action as he wants township finances to be ok.

Dignitary Reports:

Gary Nugent, Chairman for the Fire Board: 3 medical & 0 fire in Sauble. YTD is 250 which is 24 more than last year.

Gary Nugent, **SEE Joint Building Authority:** Ready to shingle the roof. No garage doors. Ready by June 1, 2022.

Don Arquette, **County Commissioner:** Current 911 act will sunset on December 31, 2021.

Richard Martin, **Lake County Sheriff Department:**

- Brittany Maynard is the new animal control officer.
- Cheyenne Keena is the new school resource officer.
- Luther Ball Drop will be held on New Year's Eve.
- ORV workshop is January 14, 2022, at 1 PM.
- Marshall Law will be attending the police academy. Funding was approved by the Lake County Commissioners.
- Ongoing can drive.

Bill Rodgers, **Land Use Administrator's Report:**

- Three permits were issued.
- Daniel Clem citation defaulted. Nugent will contact attorney on how to proceed.
- Scott Young property on Mac Rd. Terry Felty of the Health department has been unavailable.

COMMISSION/BOARD REPORTS:

Planning and Zoning:

- Jim Sharp stated next meeting is January 4, 2022. Work continues on the ordinances.

Zoning Board of Appeals: Nothing

Board of Review: December 14, 2021, meeting at 1 PM.

Unfinished Business:

- Abbey Sisson, resigned on 12/3/21 via email.
- New treasurer appointment – Beth Acker on 12/6/21 at special meeting
- Tax bills were printed by Lake County Equalization Office and Lake County Treasurer office. Tax bills were mailed on 12/1/21 by Sauble Township.
- Supervisor and Clerk attended County commissioner meeting regarding treasurer.
- Baker Tilly Municipal Advisors LLC request to Treasurer for information. Nugent will help Acker in providing the information.
- Checks/cash (land use fees, State Revenue Sharing) have not yet been deposited.
- Attorney fees of \$6,000 have been incurred by township regarding treasurer.

New Business:

- **Baird, Cotter and Bishop**
 - Motion by Acker to contract with Baird, Cotter and Bishop at a cost not to exceed \$3,500 to perform reconciliation of accounts from April 2021 through December 2021. Second by Raad. Roll call vote: Nugent, yes; Raad, yes; Acker, yes. All in favor. Motion carried.
- **Amend Resolution 13-2021**
 - Nugent made the motion to amend Resolution 13-2021 to Assert the Right to Adopt the Sauble Township Master Plan. Second by Acker. Roll call vote: Nugent, yes; Raad, yes; Acker, yes. All in favor. Motion carried.
- **Amend Resolution 14-2021**

- Raad made the motion to amend Resolution 14-2021 change March date to March 28, 2022. Second by Nugent. Roll call vote: Nugent, yes; Raad, yes; Acker, yes. All in favor. Motion carried.
- **Resolution 18-2021**
 - Nugent made the motion to adopt Resolution 18-2021 (Adopt the Sauble Township Master Plan). Second by Acker. Roll call vote: Nugent, yes; Raad, yes; Acker, yes. All in favor. Motion carried.
- **Trustee Vacancy:**
 - Contact Nugent if interested. Interviews will be conducted.
 - 45 days from 12/3/21 to appoint an interim trustee.
- **Planning Commission & Zoning Board of Appeals:**
 - Two vacancies on both boards.
 - Vacancies will be published in Lake County Star's December 23, 2021, edition.
 - Current members whose terms have expired can elect to serve another 3-year term.
- **Board Meeting Change in Start Time:**
 - Nugent motion to change start time to 6 PM for 2022 Monthly Board meetings. Second by Acker. All in favor. Motion carried.

Public Comment: Paul Raad thanked the board for mailing out the tax bills. Bill & Peggy Rodgers, Anne Baker also assisted.

Board Privilege: Raad wished everyone a Merry Christmas and Happy New Year. Nugent stated that the board learned a great deal from the negative situation.

Adjournment: Moved by Raad, second by Nugent. Meeting adjourned at 7:56 p.m.

Respectfully Submitted,



Gail Raad, Sauble Township Clerk