

SAUBLE TOWNSHIP BOARD

MEETING MINUTES

February 12, 2024

CALL TO ORDER: 6:00 pm

ROLL CALL: Mary Ann Nugent-present, Gail Raad-present, Beth Acker-present, Linda Snow-present, Tracy Baker-absent.

Agenda Revisions: Raad motion to add to new business – Brine Contract from Lake County Road Commission and expenditure of remaining ARPA Funds with a second from Acker. All in favor. Motion carried.

MINUTES:

Acker motion to approve the January 8, 2024, meeting minutes with a second from Snow. All in favor. Motion carried.

Board Reports:

- **Supervisor:** Highlights of Lake County Township Officers Association
 - Armus Soorus of the Little Manistee Watershed Council attended the meeting.
 - Elk Twp will be hosting 2 meetings on 2/12 & 2/22 at 6 PM to give GVSU survey results.
 - Connie Cargill – will be the new MTA President. Seeking applicants for her vacated position.
 - RRP – mortgage is paid as well as the County Courthouse will be paid in December 2024.
 - Road Commission – Responsible for Rainbow Lake – silt seepage caused by a person who lives on the lake.
 - Three (3) openings on the Lake County Planning Commission.
 - Brian Verdin is the new 911 director.
 - Jodie Nichols – blight demolition for properties must be owned by the municipality.
 - The April Meeting will be held at Sauble Township.
- **Clerk:**
 - Early voting begins on 2/19/24 and ends on 2/25/24.
 - Raad and Seiler will be working on 2/21/24.
 - Will hold 2 separate training sessions – for inspectors using the E Pollbook and inspectors who do not want to use the E Pollbook.
 - Public Accuracy testing will be conducted at the township on Thursday, 2/15/24 at 9 AM

Nugent motion to approve bills & payroll with a second from Acker. All in favor. Motion carried.

- **Treasurer:**
 - The last day to pay winter taxes is Wednesday, 2/14/24 without penalty. (Last day at township was 2/29/24).
 - Acker will be at the township on 2/29/24 from 9 AM to 5 PM to collect taxes.
 - March 1, 2024, taxes will have to be paid to the Lake County treasurer.

Raad motion to accept treasurer's report as presented with a second from Snow. All in favor. Motion carried.

- **Trustees:** No comments.

Public Comment: Public comment from 6:24 pm to 6:25 pm.

Ordinary Reports:

Gary Nugent, Chairperson for the Fire Board: Sauble had zero (0) medical & zero (0) fires in January. Total runs of nineteen (19). Year to date is 19, last year 19.

Gary Nugent, SEE Joint Building Authority: When JBA dollars have been spent, the JBA will cease to exist. Gary Nugent questioned how the township will be reimbursed for Baker Tilley expenses incurred. Gary Nugent will refer question to Jack Puff, Chairperson of JBA.

Fire Support: Nothing to report.

Don Arquette, County Commissioner: Gave his report.

Lake County Sheriff: Not present.

Leroy Williams, Road Commission: Not Present

Assessor, Greg Barnett: Not present.

Board of Review: Will have an organizational meeting on March 5, 2024. BOR will meet on 3/11 & 3/12/24.

Planning and Zoning: Jim Sharp stated a meeting was held on 2/5/24.

- Bob Hall, Zoning Administrator, was present.
- ZA's zoning report and planning meeting minutes have been emailed to each board member.
- Discussion on ordinance corrections
 - Kurt Schindler's estimate to rewrite three (3) ordinances is \$1,183.52.
 - Other costs are attorney fee, publications in Lake County Star.
- **Three (3) Ordinance Corrections**
 - **Page 102, Article 8404 M: Should read storage shed, greenhouse, hoophouse 200 square feet and under.**
 - **Page 42, Article 1071 4: Should read, A temporary recreation on a non-commercial/no rental basis by tourists, campers, and sportsmen on one's own land shall be allowed without permit if the parcel is within the Wetland Conservation, Forest Conservation, or Rural Residential zoning district and complies with the Lake County Health Code.**
 - **Page 98, Article 8202 C: Interim Administrator. In the event of the resignation, death disability, vacation or disqualification of the Administrator, the Township Board shall appoint or hire a qualified person until a new administrator shall be appointed by the Township Board, or the existing administrator again assumes their duties.**
- The Planning Commission does not agree with township attorney, Tim Figura, of Mika Meyers with his recommendation regarding camper permits.
 - Acker wants minutes to reflect her opposition to attorney recommendations regarding camper permits. That township board can use discretion with the camper permits until ordinance is rewritten. Acker will resign as treasurer if Article 8202 C found on page 98 pertaining to Interim Administrator is not revised.
- The board will revisit at the March township meeting so Baker can provide his input.

NEW BUSINESS:

- **LCCF interview**
 - Wednesday, 2/14, at 11:30 AM regarding the \$10,000 grant award for the purchase of township generator. All board members are invited.
- **Brine Contract**

Acker motion to approve the agreement between LCRC and Sauble Township at an estimated cost of \$4,950.00 to brine township roads with a second by Snow. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Snow, yes. All in favor motion carried.

- **ARPA Fund**
 - \$1789.94 is remaining balance. If the entire amount is spent by March 31, 2024, no further reporting by UHY, LLC is required.
 - Board has no suggestion other than downpayment to GM Electric for the generator.

Raad motion to use remaining ARPA fund of \$1789.94 as a downpayment to GM Electric for the generator purchase with a second by Nugent. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Snow, yes. All in favor motion carried.

Public Comment: Comments

7:03 to 7:07 PM

Board Privilege: None.

Raad motion to adjourn board meeting at 7:12 PM with a second by Acker. All in favor. Motion carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Gail Raad".

Gail Raad, Sauble Township Clerk