

# SAUBLE TOWNSHIP BOARD

## MEETING MINUTES

### March 25, 2024

**CALL TO ORDER:** 6:00 pm

**MOMENT OF SILENCE/PRAYER:** Remembering Don Arquette, Lake Co. Commissioner, passed away from complications due to kidney transplant. Memorial Service at St. Ann's Church on Wednesday, 4/3/24 at 11 am.

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:** Mary Ann Nugent-present, Gail Raad-present, Beth Acker-present, Linda Snow-present, Tracy Baker-present.

**Agenda Revisions:** No agenda revision.

**MINUTES:**

Acker motion to approve the February 12, 2024, meeting minutes with a second from Nugent. All in favor. Motion carried.

Acker motion to approve the March, 2024, special meeting minutes with a second from Snow. All in favor. Motion carried.

**Board Reports:**

- **Supervisor:**

- Resignation of John Acker from the Planning Commission, Board of Review and Zoning Board of Appeals. Thank you for your service.
- Contacted Al Shaughnessy of Eden Township to join them in large item clean-up.
  - Will be held at Eden Township and a June date will be set.
- Gary Nugent will be taking donated food items to Bread of Life Pantry on Wednesday, 3/28/24.

- **Clerk:**

- The Presidential Primary had 35% turnout of Sauble residents. Election was certified on March 18<sup>th</sup> by the State of MI Board of Canvassers.
- Thank you to Linda Snow for being deputy clerk for the past three years.
- Appoint Ann Baker as deputy clerk.
  - Will contact LOSB for new Signature cards.
  - Will begin training the week of April 1, 2024.

Nugent motion to approve bills and payroll with a second from Baker. All in favor. Motion carried.

- **Treasurer:**

- ARPA fund is closed.
- Beth donated \$1 to playground account to keep active.
- Settled and reconciled winter taxes with County treasurer.

Raad motion to accept treasurer's report as presented with a second from Baker. All in favor. Motion carried.

- **Trustees:** No comments.

**Public Comment:** Public comment from 6:10 pm to 6:14 pm.

**Dignitary Reports:**

**Gary Nugent, Chairperson for the Fire Board:** Sauble had two (2) medical & zero (0) fires in February. Total runs of thirty-three (33). Year to date is fifty-six (56).

**Gary Nugent, SEE Joint Building Authority:**

- An audit will be conducted after the JBA spends all its money. Audit cost should be \$2000 or less.

- Baker Tilley will reimburse townships out of the bond fund. Will notify treasurer of payment owed when the time comes.

**Fire Support:** Nothing to report.

**County Commissioner:** Vacant position.

**Lake County Sheriff, Richard Martin:** Not present.

**Leroy Williams, Road Commission:** Not Present

**Assessor, Greg Barnett:** Not present.

**Planning and Zoning:** Jim Sharp stated a meeting was held on 3/7/24.

- Bob Hall, Zoning Administrator, sent his report to the Planning committee.
- Discussion on ordinance corrections
  - Will use the township attorney instead of Kurt Schindler for revised ordinance verbiage.
  - The township board should budget for expenses that may occur.
  - A process to revise the ordinances.
    - New language
    - 1<sup>st</sup> Public hearing
    - Send to Lake County Planning Commission
    - Present to the township board – either approves or denies.
    - 2<sup>nd</sup> Public hearing
  - Beth Acker will contact township attorney, Tim Figura, of Mika Meyers for verbiage.

**Board of Review:** Greg Barnett resolved two issues and has received numerous phone calls regarding tax assessments. With John Acker's resignation, the board of review needs one more member.

**Zoning Administrator:**

Nugent emailed Robert Hall regarding his salary for 2024-2025 of \$400/month with no 50% compensation from issued land use permits. Also, listed concerns from the board. Robert Hall accepted the \$400 monthly salary, and he will address concerns with the supervisor.

Nugent motion to recess regular board meeting with a second from Acker. All in favor. Meeting is recessed at 6:35 PM.

Nugent motion to open public hearing on proposed FY 2024-2025 Sauble Township budget with a second from Acker. All in favor. Public hearing began at 6:35 PM.

- **Resolutions 2024-2025 Budget:**

- **Resolution 04-2024**

Acker motion to approve Resolution 04-2024 To Establish a General Appropriations Act (Budget) for Sauble Township with a second from Baker. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Snow, yes; Baker, yes. All in favor motion carried.

- **Resolution 05-2024**

Raad motion to approve Resolution 05-2024 To Establish Salaries of Township Board Members Beginning with The Fiscal Year that Commences April 1, 2024; And to Repeal All Resolutions in Conflict Herewith with a second from Snow. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Snow, yes; Baker, yes. All in favor motion carried.

- **Budget Amendments for FY 2023-2024:**

- Copies of budget amendments were given to each board member and read by Raad.

Nugent motion to accept budget amendments for FY 2023-2024 as presented with a second by Acker. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Snow, yes; Baker, yes. All in favor motion carried.

- **Review of Proposed FY 2024-2025 Sauble Township Budget:**

- Copies of proposed FY 2024-2025 Sauble Township Budget were given to each board member and read by Nugent.

Nugent motion to accept proposed FY 2024-2025 Sauble Township budget with a second from Raad. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Snow, yes; Baker, yes. All in favor motion carried.

**Public Comment (on Budget Proposal):** None

Nugent motion to close public hearing on FY 2024-2025 budget with a second from Baker. All in favor. Public Hearing is closed at 7:12 PM.

Nugent motion to reconvene regular board meeting with a second from Baker. All in favor. Regular board meeting began at 7:12 PM.

**Old Business:**

- **GM Electric LLC**
  - New estimate for Generator is \$11,145 (from #10,968).
    - Downpayment of \$1789.94 was made using remainder of ARPA Funds.
  - Generator purchase is made possible as township received a \$10,000 grant from LCCF.
    - LCCF baked potato supper is usually held in April and township should support it.
    - Will provide details when they become available.

**New Business:**

- **Bolek's Lawn Care Bid for 2024**
  - Price remains the same at \$260/per mow and separate charges for spring and fall cleanups.
  - Raad will write contract.
- **Osceola-Lake Conservation District**
  - Hazardous waste disposal will be on August 1, 2024, 2-6 PM, at Wenger Pavilion in downtown Baldwin.

Motion by Baker to approve \$100 donation to Osceola Lake Conservation District with a second by Acker. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Snow, yes; Baker, yes. All in favor motion carried.

**Public Comment:** 7:18 to 7:21 PM.

**Board Privilege:** Raad will be contacting township attorney regarding four (4) millages, Voted Oper, Public Improvement and two (2) SEE Fire Department to be renewed. Presidential Primary reimbursement to be submitted by 5/27/24.

Acker would like to revisit the SAD split of 50/50 to clerk and treasurer. Acker voted in favor of the split when she was a trustee.

Nugent stated that the 50/50 split is a part of the Loon Lake & Sauble Lakes SAD. Remains during the length of the SAD.

Raad volunteered to write checks to the weed control companies and to the State for permits.

Raad motion to adjourn board meeting at 7:26 PM with a second by Nugent. All in favor. Motion carried.

Respectfully Submitted,

Gail Raad, Sauble Township Clerk