

**SAUBLE TOWNSHIP BOARD  
SPECIAL MEETING MINUTES  
February 22, 2021  
LOCATION: SAUBLE TOWNSHIP HALL**

**CALL TO ORDER:** 1:00 P.M.

**ROLL CALL:** Present: Mary Ann Nugent, Gail Raad, Tracy Baker, Monica Blankenship Absent: Abbey Sisson

**Budget Workshop:** Began the process of budgeting for the 2021-2022 fiscal year. Increase in projected revenue as per last audit's recommendation.

- Baird, Cotter & Bishop will conduct township audit in May 2021. Added \$7,000 to Audit/Professional
- Mika Meyers – decrease amount to \$3,500 in Audit/Professional
- Printing/Publishing – will be charged to each department accordingly
- SEE Fire Support – add \$300 to Board supplies
- Desk for Clerk & Treasurer – add \$1350 to each
- Check with Abbey as to Deputy Treasurer wages
- Election – WSESD on May 4, 2021 – will reimburse most expenses incurred
- Zoning & Education – add \$1500 for Citizen Planner Course
- New laptop for Land Use administrator?
- Public Improvement Lrg. Item Clean Up – Gail has contacted A-1 Services for invoice. Darryl is working on it

**Education Policy:** Township will write and adopt education policy regarding elective classes. Failure to complete the class will result in person reimbursing the township for the cost.

**Permit Fees:** Motion to raise fees at March 8, 2021 board meeting as follows:

- Land Use Permit      \$100    \$200 After the Fact
- Recreational Permit    \$100    \$200 After the Fact
- Moving Permit         \$100    \$200 After the Fact
- Variance Permit        \$500
- Special Use Permit     \$500

**Next Meeting:** Monday, March 1, 2021 at 1 P.M.

**ADJOURNMENT:** Motion to adjourn by Gail Raad. Second by Monica Blankenship. Motion carried. 3:15 P.M.

Respectfully Submitted,

  
Gail Raad, Sauble Township Clerk