

SAUBLE TOWNSHIP

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**BOARD OF REVIEW
ORGANIZATIONAL MEETING
March 2, 2021, 1:00-5:00 PM**

MEETING MINUTES

CALL TO ORDER: John Acker called the meeting to order at 1:05 PM

ROLL CALL - John Acker, Present, Jim Sharp, Present, Bob Woolever, Present, Mary Ann Nugent, Secretary, ex-off., Present, Molly Whetstone, Assessor, Present at 2:40 PM

APPROVAL OF PREVIOUS MEETING MINUTES: Motion made by Jim Sharp to approve minutes from last year's meetings on 3/3/20 (Organizational Meeting), March 11, 2020 (Appeals) and March 17, 2020 (Appeals). Motion seconded by Bob Woolever. Motion carried, 3-YES/0-NO.

ELECTION OF OFFICERS: Motion made by John Acker to approve new Board of Review Officers, John Acker-Chairperson, Jim Sharp, Timekeeper, Bob Woolever, Tax Calculator. Motion seconded by Jim Sharp. Motion carried, 3-YES/0-NO.

DISCUSSION ITEMS/OTHER BUSINESS: Discussion and explanation of roles and procedures of appeals hearings.

RECESSED: 1:15 PM

RECONVENED: 2:40 PM

PRESENTATION OF ASSESSMENT ROL: Molly Whetstone presented the Assessment Roll and Analysis Data to the Board of Review.

DISCUSSION ITEMS/OTHER BUSINESS: Discussion on forms, documentation, and required procedures.

PUBLIC COMMENT: None

BOARD MEMBER COMMENTS: None

RECESS: 3:20 PM, to reconvene on 3/8/21, 12-5 PM.

Respectfully Submitted,

Mary Ann Nugent
Secretary/Ex-Officio
3/3/2021

*Approved 3/8/2021
Mary Ann Nugent*