

**SAUBLE TOWNSHIP BOARD
MEETING MINUTES
January 12, 2026**

CALL TO ORDER: 6:00 pm

MOMENT OF SILENCE/PRAYER

PLEDGE OF ALLEGIANCE:

ROLL CALL: Mary Ann Nugent-present, Gail Raad-present, Beth Acker-present, Bill Rodgers-present, Tracy Baker-present.

Agenda:

Raad motion to approve the agenda as presented with a second from Acker. All in favor. Motion carried.

MINUTES:

Acker motion to approve December 8, 2025, board meeting minutes with a second from Nugent. All in favor. Motion carried.

Board Reports:

- **Supervisor:** LCTOA Meeting – January 22, 2026, Webber Township Hall
- **Clerk:**
 - Submitted MI Asset Forfeiture Report
 - Submitted Occupational & Wage Statistics Report
 - Distributed and mailed W-2's & 1099's. Paid \$750 to UHY for preparation of forms.
 - Mileage sheets have been updated with .725 cents per mile.
 - \$100 paid to MAMC (Municipal Association of Municipal Clerks)
 - Requested W-9 information from Johnson Assessing Services, formerly Jessica Johnson.
 - Paperwork was received.
 - Requested W-9 information from Matt Riggs, formerly known as Riggs Snowplowing Inc.
 - No paperwork received.
 - Encourage the board members to read the article in December's MTA Focus magazine regarding fiduciary responsibilities.

Acker motion to approve bills and payroll with a second from Baker. All in favor. Motion carried.

- **Treasurer:**
 - Read balances in the township funds.
 - Non-sufficient funds and stop payments on tax bills by residents have increased. Acker has a \$1000 cushion for the above and hopefully it will suffice.

Raad motion to accept and approve treasurer's report as presented with a second from Rodgers. All in favor. Motion carried.

- **Trustees:**
 - No comments

Dignitary Reports:

Gary Nugent, SEE Fire Bd, JBA, Support Chair: Sauble had total of four runs. YTD is 320.

County Commissioner, Mike Seroczynski: Not present.

Lake County Sheriff, Richard Martin: Not present.

Lake County Road Commission: Not present.

Assessor, Jessica Johnson: Submitted her report to the township board. The Board of Review recapped the taxable value of one parcel at the December meeting.

Planning: Three (3) vacancies available. Planning meeting was not held in January as not enough members. Tracy Baker was present at the township to inform residents that the meeting was canceled.

Board of Review: Two (2) vacancies available. Robert Woolever resigned from the Board of Review.

Community Garden: Closed for the season.

Luther Library Board: Ann Baker withdrew her resignation as the Luther Library Board is reviewing the policy.

Unfinished Business:

- **POLICY MANUAL WORK**
 - Chapter 4 Financial Administration (4.10 – 4.19)
 - Raad will contact Missy Wells of UHY regarding the Capital Improvement Plan and Fund Balance classification.
- **BLIGHT ORDINANCE**
 - Nugent will contact Robert Hall if he can work with the current blight ordinance. Does he have a current job description for Blight Code Enforcement Officer: Baker will assist with the job description.
 - Table until February board meeting.
- **DECEMBER BOARD OF REVIEW**
 - December 9th at 2:15 PM with one petition received.

New Business:

- **01-2026 Resolution Authorization to Allow Local Residents to Protest in Writing to Board of Review.**

Nugent motion to adopt Resolution 01-2026 with a second from Acker. Roll call vote; Nugent, aye; Raad, aye; Acker, aye; Baker, aye; Rodgers, aye. Motion passed five ayes, zero nays.

- **02-2026 Resolution Poverty Exemption, Income Guidelines and Asset Level Test Policy.**

Acker motion to adopt Resolution 02-2026 with a second from Baker. Roll call vote; Nugent, aye; Raad, aye; Acker, aye; Baker, aye; Rodgers, aye. Motion passed five ayes, zero nays.

- **03-2026 Resolution Waiving Penalty Fees and Interest for Failure to File a Property Transfer Affidavit.**

Acker motion to adopt Resolution 03-2026 with a second from Raad. Roll call vote; Nugent, aye; Raad, aye; Acker, aye; Baker, aye; Rodgers, aye. Motion passed five ayes, zero nays.

- **04-2026 Resolution to Set an Alternate Date for the July or December Board of Review.**

Rodgers motion to adopt Resolution 04-2026 with a second from Acker. Roll call vote; Nugent, aye; Raad, aye; Acker, aye; Baker, aye; Rodgers, aye. Motion passed five ayes, zero nays.

- **Road Projects 2026**

- Shawn MacDougall of the Lake County Road Commission proposed three projects.

#1) Extra brining at an additional cost estimate of \$3500.00.

- This is feasible.

#2) Two miles of chip seal, cost estimate of \$75,000.00

- Nugent will contact Mr. MacDougall for which roads he recommends.

#3) Graveling 3 Mile Road from Hamilton west to the County line (2 miles).

- Project cost of \$112,305.18 (does not include Eng/Surveying).
- Road funds will not cover the cost of this project.

Road Projects 2026 will be added to the January 19, 2026, Special Meeting agenda for further discussion.

- **Venema vs Sauble Township lawsuit**

- Motion to dismiss hearing February 3, 2026, 10 AM at the Lake County Courthouse.

- Nugent and Raad will attend the hearing.
- Venema's will appear via Zoom.
- Nugent will inquire with township attorney if costs can be billed to Sauble Lakes SAD.

- **Public Comment:** None
- **Board Remarks:** None
- **Adjournment:** Acker motion to adjourn the board meeting at 7:31 PM with a second by Nugent. All in favor. Motion Carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Gail Raad".

Gail Raad, Sauble Township Clerk