

**SAUBLE TOWNSHIP BOARD
SPECIAL MEETING MINUTES
MARCH 20, 2023
LOCATION: SAUBLE TOWNSHIP HALL**

CALL TO ORDER: 10:00 A.M.

Moment of Silence/Prayer:

Pledge of Allegiance:

ROLL CALL: Present: Mary Ann Nugent, Gail Raad, Beth Acker, Linda Snow, Tracy Baker

AGENDA: Raad motion to approve the agenda as presented with a second by Snow. All in favor. Motion carried.

No previous meeting minutes to approve.

No Board reports:

Public Comment: No one present.

No Dignitary or Commission/Board Reports.

Unfinished Business:

- **Siding Project Update**
 - Cost of siding is more than original quote from First Rate Roofing, LLC. This is due to many issues arising from the buildings age. Jason Moore was in constant communication when issues arose.
- Raad motion to approve Invoice #10-0020 to First Rate Roofing, LLC in the amount of \$13,487 to be paid using ARPA funds with a second by Acker. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Snow, yes; Baker, yes. Motion carried.
- **Update on Use of Station #1**
 - Review lease agreement to be made between Sauble Township and the Lake County Sheriff Department
 - Have Sheriff Department pay for 50% of the electric bill. Currently no heat or water are available in the building. Lease can be renegotiated at any time. Mark Pietras, Under Sheriff, will present to the Lake County Board of Commissioners.
 - MMRMA will insure the building with Sauble Township as payee. Sheriff Department will insure and pay the cost for the vehicles stored in the building.
- Nugent motion to move forward with the lease agreement for the use of the fire station by the Lake County Sheriff Department. Sauble attorney, Alex Henderson, will update the lease agreement to include sharing 50% of the electric bill and if at all possible for lease agreement to begin on the first day of the month. Second by Baker. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Snow, yes; Baker, yes. Motion carried.

New Business:

- **Generator (Grant funded)**
 - Nugent attended a grant workshop for LCCF application. Grant money has been increased to \$10,000.
 - Write a Mission statement.
 - Will not be an official designated shelter.
 - Nugent will call Wolverine Power Supply for a quote, Raad will provide Nugent with the Company who installed Elk Township's Generac.

- **Discussion on 2023-2024 Budget**
 - Increase of \$900 to Supervisor salary
 - \$300 per diem to Clerk for every election – due to Proposal 22-2 regarding election changes
 - Increase of \$2 to Hourly wages (from \$13 to \$15) for election workers, board of review members etc.
 - Adding extra money to assessor for possibility of costs incurred due to Pleasant Acres Trailer Park contacting the MI State Tax Tribunal
 - Pleasant Acres Trailer Park presented a petition at Board of Review objecting to assessor, Greg Barnett, calculations.
 - Board members will support Greg Barnett's decision as to how to proceed.
 - Adding extra money to Zoning for zoning violations such as blight
 - Adding extra money to Board – Audit/Professional for attorney fees
 - Adding extra money to elections for August School and Presidential Primary. Should be reimbursed for most of the expenses.

Nugent and Raad will finalize the budget prior to the March 27,2023 board meeting.

- **Budget Amendments**
 - See attached sheet regarding transfer of funds amending the 2022-2023 budget.
- Nugent motion to approve the transfer of funds amending the 2022-2023 budget as outlined in the spreadsheet distributed by Raad. Second by Baker. Roll call vote: Nugent, yes; Raad, yes; Acker, yes; Snow, yes; Baker, yes. Motion carried.

PUBLIC COMMENT: None

Board Remarks: None

ADJOURNMENT: Motion to adjourn by Raad. Second by Baker. Motion carried. 12:32 P.M.

Respectfully Submitted,

Gail Raad, Sauble Township Clerk